

Chevron Nigeria Limited

R.C. 6135

Operator of the NNPC/Chevron Joint Venture

Tender Advert for Provision of HVAC Maintenance Services

Nipex Tender No: 0300348

Introduction:

Chevron Nigeria Limited (CNL), operator of the Nigerian National Petroleum Corporation (NNPC)/CNL Joint Venture, plans to engage the services of competent and qualified companies with relevant experience in the area of provision of HVAC maintenance and operation services to support CNL's oil and gas production activities at its Escravos, Offshore, Terminal, Onshore and Swamp locations, and other CNL locations including its operational support and logistics bases in Lagos, Warri and Port Harcourt as required.

The services are estimated to commence first quarter of 2016 for a proposed contract term of two (2) years plus an optional one (1) year term extension.

Scope of Work:

The scope of work shall include, but will not be limited to the following:

Provision of all services, including supply of all skilled, qualified and certified personnel, supervision and provision of testing devices, equipment, tools, and other items necessary for the maintenance (predictive, preventive and corrective) and operation of HVAC system(s). The services will also include engineering, project management, equipment specification, procurement, commissioning, and operation for major and minor turnarounds. Services shall be performed 24 hours a day, 7 days per week on a call-out basis to support CNL's oil and gas production activities.

The services will specifically cover all aspects of repair and maintenance of HVAC systems including:

- Routine preventive, corrective and predictive maintenance of all HVAC systems as directed by CNL or based on the Original Equipment Manufacturer (OEM) recommendations. The HVAC systems include window units, split units, central unit packages and various types HVAC chiller packages with simple and complex control systems used in process plants and Infrastructures including interfaces with Process Control Systems and Alarming systems.

- Troubleshooting and repair of HVAC systems and ancillary components including the electrical, instrumentation, controls and mechanical components of the HVAC system and
- Provision of HVAC duct and piping insulation and re-insulation (various types and sizes) and HVAC ducting, re-ducting and piping (various types and sizes). This includes removal of the existing insulation and ducting in the case of re-insulation and re-ducting.
- Engagements with the OEM to develop equipment and parts specifications and job procedures, and to repair, commission and startup the equipment.
- Operational procedure and specification development in accordance with industry recommended standards e.g. ASHRAE and OEM
- Provision of tools and equipment including specialist tools and diagnostic equipment. This includes transportation of the tools and equipment to CNL's locations.
- All manpower, management, supervision and resources necessary to perform the services listed above.
- Consumables, if required, which shall include but not be limited to:
 - (a) Air Filters of required sizes
 - (b) Refrigerant gas of required specification
 - (c) Oil of specified type recommended by manufacturer
 - (d) Operational spare parts (other than those indicated by CNL)
- Routine operational and, major and minor

Mandatory Tender Requirements:

(A) To be eligible for this tender exercise, Interested bidders are required to be pre – qualified in Category 30103 (Process / Utilities / Piping / HVAC Services) Category A, B, C and D in NipeX Joint Qualification System (NJQS) database. All successfully pre-qualified bidders in this category by the bid close date will receive an Invitation to Technical Tender (ITT).

(B) Please note that interested bidders including their proposed sub-contractor(s) shall be required to:

(I) Meet all JQS mandatory requirements to be listed as “PREQUALIFIED” and “LIVE” for a category in the JQS database.

(II) Meet all Nigerian Content requirements stated in this advert in their responses to the ITT. Failure to meet the Nigerian Content requirements is a “FATAL FLAW”.

(C) To determine if you are pre-qualified and view the product/service category you are listed for: Open www.nipexng.com and access NJQS with your log in details, click on continue Joint Qualification Scheme tool, click check my supplier status and then click supplier product group.

(D) If you are not listed in this product/service category, and you are registered with DPR to do business for this category, please contact NipeX office at 30, Oyinkan Abayomi drive, Ikoyi Lagos with your DPR certificate as evidence for verification and necessary update.

(E) To initiate and complete the JQS pre-qualification process, access www.nipexng.com to download the application form, make necessary payments and contact NipeX office for further action.

Nigerian Content Requirements

CNL is committed to the development of the Nigerian Oil and Gas Industry in accordance with the Nigerian Oil and Gas Industry Content Development Act 2010 (NOGICD Act) enacted by the Federal Government of Nigeria in April 2010.

Pursuant to enactment of the NOGICD Act, the minimum Nigerian Content in any project, service or product specification to be executed in the Nigerian Oil and Gas Industry shall be consistent with the level set in the schedule of the Act and any other target as may be directed by the Nigerian Content Development and Monitoring Board (NCDMB).

Interested bidders shall comply with the provisions of the NOGICD Act and all applicable regulations. Bidders that do not meet the Nigerian Content criterion will not be allowed to participate in the next tender stage.

The following are the Nigerian Content requirements interested bidders are expected to comply with in their technical bid submission.

(A) Demonstrate that the entity is a Nigerian registered company, or a Nigerian registered company in genuine alliance or joint venture with a foreign company, with the details of the scope of the alliance or joint venture and responsibilities of the parties for services covered by this tender opportunity provided. Such companies must show evidence of a binding joint venture agreement duly signed by the CEO of both companies including evidence or plans for physical operational presence and set-up in Nigeria.

(B) Furnish details of company ownership and shareholding structure. Also submit clear photocopies of your CAC Forms C02 and Co7.

(C) Provide evidence of the percentage of 1) key management positions that are held by Nigerians and 2) total work force that are Nigerians. Also, show overall percentage of work to be performed by Nigerian resources relative to total work volume.

(D) Provide a Nigerian Content Plan with a detailed description of the role, work scope, man-hours and responsibilities of all Nigerian companies and personnel that will be involved in executing the work. Also provide details of bidder's Nigerian Content contact or manager.

(E) State proposed total scope of work to be performed by Nigerian personnel (whether contracted directly or under subcontract agreements) with names and addresses including evidence of well-equipped offices and workshops. Attach details of past experience of use of such offices and workshops.

(F) Specific to this tender opportunity, provide a detailed plan for staff training and development on engineering, project management and procurement (including all software to be used, number of personnel, name of organization providing such training and evidence of past training record) for Nigerian personnel including description of any specific programs in place for transfer of technology and skills to indigenous businesses and Nigerians over the next five (5) years.

(G) Provide evidence of domiciliation of project management and procurement centers in Nigeria with physical addresses (not P.O. Box).

(H) Location of in-country facilities, (equipment, storage, workshops, repair, maintenance and testing facilities).

(I) Interested bidders must be willing and able to provide evidence of maximization of made-in-Nigeria goods and services.

(J) Provide details on any other Nigerian Content initiative your company is involved in.

(K) Provide evidence of Memorandum of Understanding (MOU) with the Oil & Gas Trainers Association of Nigeria (OGTAN) registered trainer to conduct classroom training modules and on the job attachment.

(L) Provide human capacity building development plan including budget which must be a minimum of 10% man-hours or cost. Training will be targeted at developing capacity of personnel other than bidder's personnel. Trainees will be nominated from a database maintained by NCDMB and the services of OGTAN registered trainers will be utilized to cover classroom modules.

(M) Provide details of equipment ownership.

(N) Interested bidders are required to present Nigerian Content Equipment Certificates (NCEC) issued by NCDMB (or evidence of application for the certificate) in respect of any components, spares, equipment, systems and packages to be used for the proposed services being tendered.

(O) All interested bidders are required to submit as part of the Nigerian Content requirement, a signed Memorandum of Agreement (MOA) between it and one of the research and development (R & D) clusters established by NCDMB. The MOA shall be relevant to the scope of services and shall indicate how the bidder intends to use the relevant R&D clusters during the performance of the services.

Close Date

Only bidders who are registered with NJQS Product/Category 30103 (Process / Utilities / Piping / HVAC Services) Category A, B, C and D by **4:00pm, August 7, 2015 being the advert close date** shall be invited to submit a technical bid.

Please note the following:

- (1) Companies that are eligible for this tender opportunity are expected to be prequalified in NJQS under the stated product/service category.
- (2) The ITT and any further progression of this tender shall be via NipeX.
- (3) All costs incurred by the interested bidder in preparing and processing NJQS prequalification shall be solely for the interested bidders accounts.
- (4) This advertisement shall neither be construed as any form of commitment on the part of CNL to award any contract to any company and or associated companies, sub-contractors or agents, nor shall it entitle prequalified companies to make any claims whatsoever, and/or seek any indemnity from CNL, NNPC and/or any of their affiliates by virtue of such companies' having been prequalified in NJQS.
- (5) The tendering process shall be the NNPC tendering process requiring pre-qualified companies to submit technical tenders first. Following a technical review, only technically and financially qualified bidders will be requested to submit commercial tenders.
- (6) CNL will communicate only with authorized officers of the pre-qualifying companies and NOT through individuals or Agents.

Please visit NipeX portal at www.nipexng.com for this advert and other information.

Management

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